

LEEDS CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

For the period 1 June 2009 to 30 September 2009

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Supply of Milk, Yogurt and Dairy Products To extend the current contract until 31 st March 2010	Chief Procurement Officer	1/6/09	User departments	Contract Extension Report	Chief Procurement Officer stephen.priestley@leeds.gov.uk
Capital spending on Aiming High Programme Injection of £1071k into capital programme for Aiming High for Disabled Children, fully funded from Aiming High for Disabled Children capital block within the Sure Start Early Years and Childcare Grant.	Director of Resources	1/6/09	June 2008 (with stakeholders inc families of disabled children)	Aiming High Short Breaks Implementation Guidance	Director of Resources david.mcdermott@leeds.gov.uk

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HRA - Miscellaneous/Commercial Property Refurbishment Programme 2009-10 Authority to Spend Key Decision	Director of Resources	1/6/09	The work regarding the miscellaneous properties is on-going. Housing Finance, Legal Services, Property Management Services, the ALMOs and strategic Landlord are working together to put together the programme of works to refurbish the properties, for them to be brought back into charge and leased as social rented properties, managed by the ALMOs.	DCR and DDN	Director of Resources karen.chiverall@leeds.gov.uk

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Financial Performance Provisional Outturn 2008/09 In noting the provisional outturn for the authority a decision will be required as to the treatment of any variation identified.	Executive Board (Portfolio: Central and Corporate)	17/6/09		The report to be issued to the decision maker with the agenda for the meeting	Director of Resources alan.gay@leeds.gov.uk
The Supply of Parts to Fleet Services To award the contract for the supply of parts to the Stores Division of Fleet Services at Torre Road	Director of Resources	30/6/09		Tender Evaluation Report	Director of Resources julie.meakin@leeds.gov.uk
Framework Agreement for Technical Advisors for PFI Projects Approval to issue OJEU notice for the procurement of the framework agreement	Director of Resources	1/7/09	Not applicable (Advisors from Client Departments)	Report to Board	Director of Resources david.outtram@leeds.gov.uk

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Leeds Joint Service Centres - Furniture and Interior Design Solution for two new Joint Service Centres in Leeds Authorisation to procure furniture and fittings and interior design for two new Joint Service Centres in Leeds	Deputy Chief Executive	1/8/09	<ol style="list-style-type: none"> 1. Briefing with Relevant Councillors 2. Consultation with the Primary Care Trust 3. Consultation with relevant LCC Client Depts 4. Consultation with Local Residents 	LCC Procurement Legislation, The PCT Procurement Legislation, Executive Board Report approved 04.03.09, LCC Constitution	Deputy Chief Executive david.page@leeds.gov.uk
The supply of Gas to Leeds City Council Premises Award of Contract	Chief Asset Management Officer	3/8/09	Client Departments	Contract Award Report	Chief Asset Management Officer philippa.elliott@leeds.gov.uk
Fresh Meat, Cooked meats and Halal provision Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/9/09	Group consultation on quality of product / Consultation with Existing Supplier / Muslim Panel	Tender specifications	Director of Resources mandy.snaith@leeds.gov.uk

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Catering Consumables Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/9/09	Group consultation on quality of product / Consultation with Existing Supplier	Tender Specifications	Director of Resources mandy.snaith@leeds.gov.uk
Grocery Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/9/09	Taste Panel of Students / Group consultation on quality of product / Consultation with Existing Supplier	Tender Specifications	Director of Resources mandy.snaith@leeds.gov.uk
Frozen Food Contract for Catering and Cleaning Services To proceed with PQQ and Tender specification for renewal of contract	Director of Resources	1/9/09	Taste Panel of Students / Group Consultation on quality of product / Consultation with Existing Supplier	Tender Specifications	Director of Resources mandy.snaith@leeds.gov.uk

NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Central and Corporate

Councillor Richard Brett

Development and Regeneration

Councillor Andrew Carter

Environmental Services

Councillor Steve Smith

Neighbourhoods and Housing

Councillor John Leslie Carter

Leisure

Councillor John Procter

Children's Services

Councillor Stewart Golton

Learning

Councillor Richard Harker

Adult Health and Social Care

Councillor Peter Harrand

Leader of the Labour Group

Councillor Keith Wakefield

Leader of the Morley Borough
Independent Group

Councillor Robert Finnigan

Advisory Member

Councillor Judith Blake

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.